



Admission arrangements for Hackney community schools and schemes of coordination for the school year 2023/24

Hackney Education (part of the London Borough of Hackney) is the admission authority for community schools in Hackney. The arrangements outlined here, together with the documents listed below which are available separately, form the admission arrangements for the London Borough of Hackney.

- Hackney Education's Scheme for coordination of admissions to Year 7 and Reception in maintained schools and academies in 2023/24.
- Hackney Education's Scheme for coordinating In Year admissions to maintained schools and academies in Hackney in 2023/24.
- Community School 6th form Admission Arrangements 2023/24.

Community primary school admission criteria (Reception and In Year admission)

Places will be offered to children using the admissions criteria as set out below. Children with an Education, Health and Care Plan naming a school will be admitted to that school and counted against the admission number. The remaining places will be offered in the following priority order:

1. Looked after children and children who were previously looked after, including children in state care outside of England, but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.¹
2. Children subject to a Child Protection Plan.¹
3. Children whose exceptional medical or social needs² justify the allocation of a place at a particular school.
4. Children with a brother or sister³ on roll at the school in Reception to Year 6 at the time of the proposed admission.

In cases where a family has moved address since the last sibling was offered a place and the new address is further away from the school priority will only be given where the new address is within 0.75 miles of the school.⁴

5. Children of staff in either or both of the following circumstances, subject to there being no more than one child offered a place under this priority in each class:
 - Where the staff member has been employed at the school for two years at the time of the application for (admission) and/or
 - The staff member has been recruited to fill a vacant post for which there is a demonstrable skills shortage
6. Applicants living nearest to the school.⁴

Community secondary school admissions criteria (Year 6 to 7 transfer and In Year admission)

Children transferring from Year 6 to secondary school will take the Cognitive Abilities Tests (CAT 4) designed by GL Assessments for the purpose of fair banding. The test is not an entrance examination that pupils pass or fail. The test is not a form of academic selection as no applicant is excluded from consideration on the basis of the test results. The test is a way of ensuring that schools admit children of all abilities.

Children transferring from Year 6 to secondary school will be placed in one of four ability bands which as far as possible will be of equal size based on the score in the cognitive ability tests. Schools or Hackney Education may seek other evidence of a child's academic ability e.g. advice from the primary school teacher or other school professional's assessment and will be assigned to the appropriate band on that basis. Children transferring from Year 6 to secondary school will be ranked in each band according to the following admission criteria.

In Year applications will not be divided into bands as described above but will be ranked as one group according to the following admission criteria.

Children with an Education, Health and Care Plan naming a school will be admitted to that school and counted against the overall admission number. Where such children have taken the cognitive ability test they will be assigned to the relevant band based on their test score.

Places will then be offered to the same number of pupils in each band in the following priority order:

1. Looked after children and children who were previously looked after, including children in state care outside of England, but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order¹.
2. Children subject to a Child Protection Plan¹.
3. Children whose exceptional medical or social needs² justify the allocation of a place at a particular school.
4. Children with a brother or sister³ on roll at the school in Years 7 to 13 at the time of the proposed admission.
5. Children of staff in either or both of the following circumstances subject to there being no more than one child offered a place under this priority in each class
 - a. Where the staff member has been employed at the school for two years at the time of the application for (admission) and/or
 - b. The staff member has been recruited to fill a vacant post for which there is a demonstrable skills shortage
6. Applicants living nearest to the school⁴.

Tie Breaker

Distance⁴ will be used as a tie-breaker. If two applicants live exactly the same distance from the school the allocation of the place will be determined by random allocation.

Random allocation will be managed by every preference being assigned an individual random number (between 1 and 1 million) as the application is processed and the applicant with the lowest random number is given priority.

Under criterion 5, if there is more than one applicant qualifying for the same class, the allocation of the place will be determined by random lottery as described above.

Multiple Births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, we will allocate above numbers if they are 'excepted children' under Infant Class Size legislation. If they are not 'excepted children' we will establish if the school is able to admit above numbers. If this is not possible, the allocation of the place will be determined by random allocation as described above. We will also establish if an alternative school can offer all of the children places.

In the case of admission to reception class, the additional child/children are considered "excepted" children under the Infant Class Size legislation.

UK Service Personnel and Crown Servants

In the case of UK service personnel with a confirmed posting in the area or Crown servants returning from overseas who will reside in Hackney, we will allocate a school place on the basis of the family's intended future address. For UK service personnel the application must be accompanied by an official letter declaring a relocation date and unit address or quartering address in Hackney. The required evidence from Crown servants will be dealt with on a case by case basis and proof of the intended future address and return date must be provided, particularly in the case where the application includes oversubscribed schools. In all other aspects these applications will be treated as for any other Hackney resident and in accordance with published admission arrangements.

Applications for children outside the normal age group

Summer born deferral for Reception class

Applicants who wish to defer their summer-born child's start in the reception class from 2023 until 2024 must apply in the normal way for a reception place to start in September 2023 and also submit a request for deferral by 15 January 2023. The request may be supported by evidence from relevant professionals working with the child/family that states why it is in the child's best interest to be placed outside their normal age group.

For community schools, Hackney Education as the admission authority will decide whether the request to defer will be agreed on the basis of the information submitted. Decisions will be taken based on current guidance from the Department for Education (DfE) and the Local Government Ombudsman. For academies and religious schools the academy trust or governing body will make the decision.

Requests to defer received after 15 January 2023 will be considered until 31 August 2023 only. Requests received after 31 August 2023 will not be considered by Hackney Education. Applicants who decide to request deferral after the start of term must make the request to the headteacher of their child's allocated school.

Further information is available online at education.hackney.gov.uk/deferreception

In Year applications to be admitted out of normal age group

Applicants who wish to apply for their child to be admitted to a Hackney school out of their normal age group cohort via the In Year admission process should provide evidence to support the request from relevant professionals working with their child/family that demonstrates why it is their child's best interest to be placed outside their normal age group cohort.

For community schools, Hackney Education as the admission authority will decide whether the request will be agreed on the basis of the information submitted. Decisions will be based on the individual circumstances of the case including the views of the parents and the views of the headteachers of the preferred schools, the child's social, academic and emotional development and whether the child has been previously educated out of their normal age group cohort. For academies and religious schools the academy trust or governing body will make the decision.

The DfE's most recent Guidance on the admission of summer born children (May 2021), states that "in general, children should be educated in their normal age group, with the curriculum differentiated as appropriate, and that they should only be educated outside their normal age group in very limited circumstances". In line with this guidance, requests to be admitted out of cohort will only be agreed where the evidence provided demonstrates clearly that it would be in the child's best interest.

Waiting Lists

Waiting lists for entry to Reception and Year 7 (i.e. coordinated admissions for the normal point of entry) will be maintained throughout the year of admission. Applicants wishing to remain on the waiting list after the October half term in 2023 must reapply via the In Year application process by Friday 20 October 2023.

Waiting lists for In Year admission will be maintained until the end of the academic year. Applicants must reapply via the In Year application process to remain on the list for the following academic year.

It is the applicant's responsibility to remember to reapply. Hackney Education will not contact applicants to remind them to reapply. Please refer to the Hackney Education's Scheme for coordination of admissions to Year 7 and Reception in maintained schools and academies in 2023/24 or Hackney Education's scheme for coordinating in year admissions to maintained schools and academies in Hackney in 2023/24 for further information about how waiting lists will be operated.

Explanatory Notes

1. Confirmation/evidence is required from the parent/carer or from Children's Social Care.
2. The Head of Admissions and Pupil Benefits and the Admissions Manager will make decisions on such cases and will seek, if necessary, advice from appropriate health professionals. A parent's medical need cannot justify a place at a particular school but a child could have a social need arising from a parent's medical need. In every case the applicant must provide independent professional evidence e.g. a written statement from a GP, medical consultant, social worker or other agency or professional who supports the child. The evidence must be specifically about the child's medical/social condition, the effects of the condition and why, in view of this, they need to attend a particular school. The evidence should demonstrate detailed knowledge of the school in terms of resources and organisation which demonstrate that the child can only be admitted to the specific school and why no other school is suitable.

3. A brother or sister must live permanently at the same address as the child for whom the application is being made. This includes a half brother or sister, step brother or sister or a foster brother or sister who lives permanently as a family unit at the same address.
4. Distances will be measured in a straight line using a computerised measuring system from the child's home address to the main entrance of the school using eastings and northings. These are geographical references as provided by The National Land and Property Gazetteer. The eastings and northings are not necessarily located to the front door of the home address. In the case of a number of addresses in a block with the same easting and northing geographical reference, the children's ranking will be determined by random allocation. If two or more applicants live exactly the same distance from the school, the place will also be allocated by random allocation.

Where parental responsibilities are equally shared, the home address will be considered to be with the parent/carer with whom the child spends the majority of time and nights between Monday and Friday. In the case of a child who spends equal time of the week with each parent, the parents must jointly elect one address for all preferences.

For families permanently living on boats the distance will be calculated using the vessel's long-term/permanent mooring point. For families permanently living on boats without a long-term/permanent mooring the vessel's location in January 2023 will be used. This may be confirmed by a site visit carried out by the Admissions team.

Addresses will be checked against council tax and other council records. Where it is not possible to confirm addresses against council records, evidence will be sought directly from applicants. Applicants who have changed address in the previous 12 months who have applied for oversubscribed schools may be asked to complete a questionnaire to prove that they live permanently at the address given on the application. Applicants who obtain places by providing fraudulent information will have their offer withdrawn.

Definitions

Looked After Child - A looked after child is a child in the care of the local authority or provided with accommodation by them in the exercise of their social service function (see definition in section 22(1) of the Children Act 1989)

Special Guardianship Order – is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s)

Child Arrangement Orders – is an order under the terms of the Children Act 1989 s.8 settling the arrangements to be made as to the person with whom the child is to live.

Admissions numbers for Hackney primary schools for the school year 2023/24

(PAN for *admitting authority schools* are subject to change until 28 Feb 2022)

| PRIMARY SCHOOL NAME | ADMISSIONS NUMBER FOR 2023/24 |
|---|-------------------------------|
| Baden Powell Primary School | 30 |
| Benthal Primary School | 60 |
| Berger Primary School | 60 |
| Betty Layward Primary School | 60 |
| Colvestone Primary School | 30 |
| Daubeney Primary School | 60 |
| De Beauvoir Primary School | 30 |
| Gainsborough Community Primary School | 30 |
| Gayhurst Primary School | 60 |
| Grasmere Primary School | 30 |
| Grazebrook Primary School | 60 |
| <i>Hackney New Primary School</i> | 50 |
| <i>Halley House School</i> | 30 |
| Harrington Hill Primary School | 30 |
| Holmleigh Primary School | 30 |
| <i>Holy Trinity CE Primary School</i> | 60 |
| Hoxton Garden Primary School | 60 |
| Jubilee School | 60 |
| Kingsmead Primary School | 30 |
| Lauriston Primary School | 60 |
| London Fields Primary School | 60 |
| <i>Lubavitch Boys School</i> | 30 |
| <i>Lubavitch Ruth Lunzer Girls Primary School</i> | 30 |
| Mandeville Primary School | 45 |
| Millfields Community School | 90 |
| Morningside Primary School | 60 |
| <i>Mossbourne Parkside Academy</i> | 30 |
| <i>Mossbourne Riverside Academy</i> | 90 |
| Nightingale Primary School | 30 |
| <i>Northwold Primary School</i> | 60 |
| Oldhill Community School | 60 |
| Orchard Primary School | 90 |
| <i>Our Lady's & St Joseph RC Primary School</i> | 30 |
| Parkwood Primary School | 30 |
| Princess May Primary School | 60 |
| Queensbridge Primary School | 60 |
| Randal Cremer Primary School | 45 |
| Rushmore Primary School | 60 |
| Sebright School | 60 |
| Shacklewell Primary School | 60 |
| Shoreditch Park Primary School | 60 |
| <i>Simon Marks Jewish Primary School</i> | 30 |
| Sir Thomas Abney School | 30 |
| Southwold School | 60 |
| Springfield Community Primary School | 30 |
| <i>St Dominic's Catholic Primary School</i> | 30 |

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| <i>St John & St James CE Primary School</i> | 30 |
| <i>St John of Jerusalem CE Primary School</i> | 30 |
| <i>St John the Baptist CE Primary School</i> | 60 |
| <i>St Mary's CE Primary School</i> | 30 |
| <i>St Matthias CE Primary School</i> | 30 |
| <i>St Monica's Catholic Primary School</i> | 30 |
| <i>St Paul's with St Michael's CE Primary School</i> | 30 |
| <i>St Scholastica's Catholic Primary School</i> | 30 |
| <i>The Olive School Hackney</i> | 90 |
| Thomas Fairchild Community School | 30 |
| William Patten Primary School | 60 |
| Woodberry Down Community Primary School | 90 |

Admissions numbers for Hackney secondary schools for the school year 2023/24

(PAN for *admitting authority schools* are subject to change until 28 Feb 2022)

| SECONDARY SCHOOL NAME | ADMISSION NUMBER FOR 2023/24 |
|--|-------------------------------------|
| <i>Cardinal Pole Catholic School</i> | 180 |
| <i>City of London Academy, Shoreditch Park</i> | 180 |
| <i>Clapton Girls' Academy</i> | 180 |
| Haggerston School | 180 |
| <i>Lubavitch Senior Girls' School</i> | 30 |
| <i>Mossbourne Community Academy</i> | 216 |
| <i>Mossbourne Victoria Park Academy</i> | 168 |
| <i>Our Lady's Convent High School</i> | 120 |
| <i>Skinner's Academy</i> | 180 |
| Stoke Newington School and Sixth Form | 255 |
| <i>The Bridge Academy</i> | 180 |
| <i>The City Academy Hackney</i> | 190 |
| <i>The Petchey Academy</i> | 180 |
| <i>The Urswick School</i> | 150 |
| <i>Waterside Academy</i> | 100 |
| <i>Yesodey Hatorah Senior Girls School</i> | 65* |

* currently under consideration by the Office of the Schools Adjudicator following an objection to the school's admission arrangements.